



**SADDLER RIDGE**  
METROPOLITAN DISTRICT

**Saddler Ridge Metropolitan District**

Application for New Construction Site Plan and Architectural / Design Review

(District use) Received on: \_\_\_\_\_

**A. General Information:**

Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**B. My request involves the following type of construction:**

- New Commercial Construction
- New Residential Construction
- Exterior Paint (please see Section D)
- Commercial lighting
- Deck / Patio / Concrete
- Roofing
- Driveway / Parking lot
- Other \_\_\_\_\_

**C. Description of work (include materials, kind, exterior color(s), & location)**

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**D. Paint form for exterior paint (if applicable)**

Please include a sample of the requested paint colors and a general description or photographs of the colors of the next two (2) houses on either side of your home, and the house directly across the street from your home. The submitted paint schemes must be different from neighboring residences and follow guidelines. Please fill out the below box indicating the color name and code that you are requesting for each area to be painted.

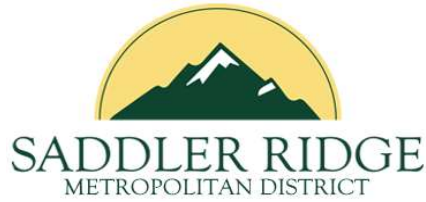
Base / Body	
Trim	
Front Door	
Accent	

**E. Contractor Company & Representative Name, if any:**

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**F. Attachments:**

- Color sample / description
- Specifications (e.g. brochure)
- Construction plans
- Photographs
- Other \_\_\_\_\_
- Plot plan
- Elevation drawings
- Architectural drawings
- Sample of materials



I understand that I must receive the written approval of the Architectural Review Committee (ARC) in order to proceed. I understand that the District may request additional information prior to reviewing this request. ARC approval does not constitute approval of the local building or zoning department, drainage design, structural or engineering safety and/or soundness. I understand that I may be required to obtain building or other permits prior to the commencement of any work. I agree that my failure to obtain required building or other permits/approvals will result in the withdrawal of ARC approval.

I further agree that the ARC is only reviewing this application in respect to compliance with the District's governing documents and I am fully responsible for any and all additional approvals, costs, fees. In regard to improvements made within any easements; I fully understand that I am responsible for any damages caused to existing infrastructure within the easement, and any future costs or implications associated with future use of the easement, including any replacement costs of my installed improvements caused by another's use and product placement within the easement.

I further agree not to alter existing drainage patterns on the Lot without the express approval in writing by the ARC. I will not damage or alter District property (including the District's walking trails) at any time and resulting damages may be repaired by the District and the costs associated be my responsibility to pay. Upon completion, I hereby authorize the ARC or its delegate to enter onto my property for exterior inspection at a mutually agreed upon time, if requested. I agree that my refusal to allow inspection may result in the withdrawal of ARC approval.

I further agree that if, at any time during the process, the ARC requests to enter onto the Lot or requests further information to determine if the structure is being constructed in accordance with the approval plan and/or Covenants, I will comply with the request. I agree that my failure to comply with the request shall result in the withdrawal of ARC approval. In addition, I agree that my failure to start or complete the Improvement within the time specified on the application shall result in withdrawal of ARC approval unless an extension in requested in writing and approved in writing.

**ARC Fee Schedule**

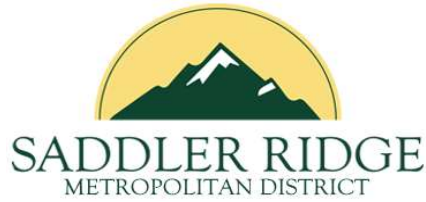
Name	Amount	Payment type	Payment Status (ARC Use)
Site plan & Architectural review for residential construction	\$350.00		
Site plan & Architectural review for commercial construction	\$1,500.00		
Subsequent modifications or improvements including landscaping	\$50-\$250		

*\*The review fee is due at time of application. Please send payments payable to Saddler Ridge Metro District c/o AMCOBI PO Box 51280, Colorado Springs CO 80949 and reference the property address. \*\*Subsequent modifications or improvements must be submitted on a separate application and additional review fees will apply. Please contact our office if you have any questions.*

Planned start date: \_\_\_\_\_ Planned completion date: \_\_\_\_\_

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date



**Architectural Review Committee Only**

**Approval Status**

The ARC, having reviewed the submission above, hereby finds that the request is:

- Approved as submitted.
- Approved with the following provisions and/or subject to District's governing documents: \_\_\_\_\_  
\_\_\_\_\_

Must be completed by: \_\_\_\_\_

Further information is requested: \_\_\_\_\_

Denied for the reason(s) stated below:

- Improvement does not comply with governing documents: \_\_\_\_\_
- Improvement is not reasonably suited for the lot.
- Not an approved exterior paint color
- Other reason: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
ARC / Authorized Representative Date

**Post Construction Review**

Inspected By: \_\_\_\_\_ Date: \_\_\_\_\_

- Installation matches approval and District guidelines
- Installation does not match or meet District guidelines, see below:  
\_\_\_\_\_  
\_\_\_\_\_

- No damage to District property from construction
- Damage caused to District property from construction. See below.  
\_\_\_\_\_  
\_\_\_\_\_